



Memo

May 22, 2018

To: Clark County Builders Roundtable Participants

From: Ryan Makinster

CC: Jamie Howsley, Mitch Nickolds

Re: May 9th Roundtable Meeting Recap

Thank you to everyone that participated and made this a successful roundtable. The new format seemed to work well and was conducive to active and lively discussions of the issues we all want to address.

Although there were many concerns raised and solutions developed, after reviewing the whiteboards and the discussion, a few rose to the top:

Communication

It was an important theme throughout the meeting and seems to be the most comprehensive fix to the problems recognized. This includes consistent and correct checklists, standard and accessible description of requirements, permit status and contacting the permittee with changes, needs for information and application problems. Participants also felt that there should be regular public notices of changes in code, regulations, processes and enforcement prior to these items being implemented to avoid confusion and help permittees maintain compliance.

Shepherding/Coordination

The idea is to have one person take point on a permit who is responsible for informing the permittee of status, facilitating requests for information and changes as well as making sure the application is moving through the system as efficiently as possible. The idea is to try and address problems immediately rather than let the application sit waiting for more information or a change without anyone making sure that happens. One suggestion was to have one person to take responsibility for a specific application (when submitted) while another was to have a person dedicated to this function for all applications.

Consistency

Whether it is checklists, the review of applications or inspections, many attendees highlighted a need for consistent understanding and interpretation between employees. Having one inspector assigned to a permit for the duration of the project was one suggestion.

I have included the group membership and whiteboard notes for your review. This along with contact information will also be shared with Mitch Nickolds, Interim Community Development Director, for follow up if he feels it is necessary.

Thank you again for your participation. I will keep you updated with the outcomes from this and would encourage to stay active in this process as well.