



2019 Chef Hop & Vine Application for Consideration

BIA Staff: Danielle Kilian, Events Director
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Event Date: Thursday, May 30, 2019

Entry Fees: Due on acceptance into Chef Hop & Vine

\$1,000 per home, this is in addition to the fee for entering in the New Homes Tour (required). This fee includes the following exposure and benefits:

- **Promotion of your home in all releases, promotions and ads regarding Chef Hop & Vine**
- **\$250 to participating Chef in your home, to help compensate them for their food & supplies for the evening.**
- **3 cases of water provided for your home the night of Chef Hop & Vine to give guests an alternative to the beer/wine.**
- **10 wristbands to Chef Hop & Vine. Each person in home is required to have a wristband. This also allows your staff to rotate, so they can visit other homes on the tour. Additional tickets may be purchased for the \$50 per ticket cost.**

Timeline:

Now – March 29	Entries accepted – No changes to home entries will be accepted after homes have been approved for tour.
TBD	Deadline for proofing production materials for ads. Proof plans, photos, and content. Reply to email with changes (one proof change session only.) <i>*Subject to change based on publication schedule.</i>
April 25	Deadline for Copy of Liability insurance held on the property by the builder/company, listing Building Industry Association as additional insured. Also, Staffing Contacts (Name, Phone and Email) for all days of tour due to BIA Office.
May 28 & 29	Signage & promotional material pick up at BIA Office
June 11	Deadline to return all BIA owned signage and materials



BUILDER INFORMATION

Company Name _____

Contact Person _____

Contact Email and Cell Phone _____

Builder Website to appear in ads and online: www._____

Name of Subdivision: _____

Entry House Address _____

City _____ **Zip** _____

Contact/Realtor Name: _____ **Contact Phone:** _____

Of levels ___ **Square Feet** _____ **Number of Bedrooms:** ___ **Number of Bathrooms:** ___

Price of Home (including lot): _____.

Driving Directions to Home (start with a major highway as a point of reference)

- Company logo emailed to danielle@biaofclarkcounty.org**
- Certificate of Insurance emailed to danielle@biaofclarkcounty.org or faxed to our office at 360-694-1606.**
- Email address to send ad proof:** _____

PLEASE MAKE COPIES IF YOU HAVE MULTIPLE ENTRIES



2019 Chef Hop & Vine BUILDER PARTICIPATION CONTRACT

Name of Contractor _____

Contractor Registration Number _____ Expiration Date _____

Mailing address _____ City _____ Zip _____

Phone _____ Fax _____ E-mail _____

This is a **Legal Contract** set forth by the Building Industry Association of Clark County, 103 E. 29th St, Vancouver, Washington 98663. This document contains rules, regulations and requirements pertaining to the 2018 Chef Hop & Vine Tour.

I. BUILDER REQUIREMENTS

- I agree to provide kitchen photos, and a company logo, in the requested formats, to be delivered to the Building Industry Association Office no later than **April 8, 2019**.
- I agree to meet all deadlines as outlined in this contract. Failure to meet any deadline may result in forfeiture of deposit and inability to participate in the event.
- I shall insure personnel are on site to meet & greet patrons. This includes **opening the house on time** and not closing the home prior to posted hours of the event during the dates of the Chef Hop & Vine Tour. Tour date and times are Thursday, May 30 from 5pm – 9 pm. **The Chef Hop & Vine Tour will only be on this day.**
- I fully understand that failure to provide a valid copy of my company's General Liability Insurance Coverage listing the Building Industry Association as additional insured by the above listed deadline, will prevent my company from participating in the Chef, Hop & Vine Tour.
- I fully understand that as the builder I am solely responsible for ensuring the safety and security of the home and all visitors during the event and will indemnify, defend and hold harmless the BIA and its officers, directors, employees, staff, marketing subcontractors, sponsors, members and volunteers against any claims, actions, expenses or their liabilities for personal injury, theft, or property damage sustained to any persons caused in whole or in part by any acts and/or omissions occurring at or relating to or resulting from Builder's entry in the Chef Hop & Vine Tour.
- I fully understand that my designated representative or I will be responsible for proofing the accuracy of all material (to include but not limited to directions to the tour home, photos, price, etc.) supplied to the Building Industry Association and/or its publisher as pertains to the Chef Hop & Vine Tour.

_____ **Builder Initials**



- I have made my staff and or realtor representing the house aware of the Builder Responsibilities as it relates to them and this house being entered in the Chef Hop & Vine Tour. _____ **Builder Initials**
- I fully understand and agree that the Building Industry Association will provide event signage for the Chef Hop & Vine Tour. By signing this agreement, I will place directional signs in strategic street locations to direct ticket holders to Tour Homes in accordance with local sign ordinances. I acknowledge that some cities require advance permits before the event direction arrows or signs may be displayed and that cities may prohibit direction arrows from being placed on telephone poles, utility poles, and other municipal structures. If there is a question as to the display of directional signs, I, the builder/contractor agree to contact the appropriate municipality. All signage made available and supplied by the BIA that is BIA property must be returned to the Association the week following the New Homes Tour. _____ **Builder Initials**
- I agree to complete and return a Builder Information and Contract form for each home our company enters in the Chef Hop & Vine Tour. _____ **Builder Initials**

II. RULES AND REGULATIONS

- **I agree to abide by** all rules, regulations and decisions made by the Building Industry Association of Clark County and the Chef Hop & Vine Committee. Failure to abide by said rule, regulations, and decisions may result in my company being dismissed from participating in the Chef Hop & Vine Tour.
- **I also agree** that any person attending a Chef Hop & Vine Committee meeting on behalf of my company is assumed to have the authority to agree to and make decisions on behalf of my company as well as be responsible to convey pertinent information and all items discussed and agreed upon as a group. _____ **Builder Initials**
- **I agree to meet all deadlines** set forth by the Chef Hop & Vine Committee.
- I fully understand that all homes entered into the 2019 Chef Hop & Vine Tour must be new in that construction has been completed within the previous 18 months. This includes condominiums, duplexes and town-homes.
- I will provide personnel to attend a meeting on the operations of the Chef Hop & Vine Tour on a date to be determined. This brief meeting is **mandatory** and will insure all personnel are aware of all rules, marketing and expectations.
- I fully understand that my home must be landscaped (sod at a minimum) to the entrance of the home.
- I fully understand that furnishings are recommended but not mandatory.
- I understand that the Chef Hop & Vine and New Homes Tour logo is the property of the Building Industry of Clark County and may not be used in any publications or advertising without the written consent of an authorized representative of the Building Industry Association of Clark County.
- **I understand that the Building Industry Association of Clark County has the right to solicit sponsorships for the Chef Hop & Vine, and that only official event sponsors may have a visible presence in Tour Homes on the night of Chef Hop & Vine. All signage, displays or logos that are not affiliated with official Tour sponsors will be removed and the builder responsible for the property will be**



required to pay a fine of \$100 per offense.

____**Builder Initials**

- I fully understand that I may withdraw an entry at any time, however I will forfeit the entry fee for the home withdrawn. If a home is withdrawn after March 30, 2019, I may be charged for the time and cost of creation of marketing materials.
- I fully understand that if it becomes necessary to cancel the Chef Hop & Vine Tour for any reason, eligible funds will be refunded, and I waive any claim for damages. The BIA makes no claim that a particular property will sell, be sold, and is not responsible if said property does not sell.
- **I agree as the named builder for the house or houses I am entering in the Chef Hop & Vine Tour, that I will be responsible for all entry fee payments to the Building Industry Association of Clark County.**

III. FEE SCHEDULE/FINAL DATES

Entry Fees:

Due on approval of involvement

- \$1,000 per home in the Chef Hop & Vine Tour

I have read and understand the rules, requirements, and responsibilities set forth by the Building Industry Association of Clark County, Board of Directors, and the Chef Hop & Vine Tour Committee as outlined in this document. I agree to abide by all of the rules and regulations. I understand failure to do so could result in non-participation in the Chef Hop & Vine Tour and/or extra charges, as set by the Chef Hop & Vine Tour Committee. I have also read and understand the Fee Schedule, Deadlines, Participation Requirements, Builder Responsibilities, Builder Information and this Builder Contract. This is a legal and binding contract set forth by the Building Industry Association of Clark County 103 E. 29th St., Vancouver, Washington 98663, 360-694-0933 Phone; 360-694-1606 Fax. This document contains rules, regulations, and requirements pertaining to the New Homes Tour event produced by the Building Industry Association of Clark County annually. By signing this contract I agree to abide by all of the terms, conditions, responsibilities, deadlines, and requirements of this contract, and hold all Board members, employees, and volunteers of the Building Industry Association harmless during the planning and implementation of this event. I understand failure to abide by this contract could result in non-participation of the Building Industry Association of Clark County New Homes Tour event in the future.

I _____ have read all of the terms of this agreement and agree to abide
(Builder Printed Name)
by all the terms of this contract this _____ day of _____ 2019.

DATE _____ BUILDER PRINTED NAME: _____

BUILDER SIGNATURE _____